



European Accredited Psychotherapy
Training Institute (EAP); (EAGI)
Higher Education Institution (MFHEA)

GESTALT PSYCHOTHERAPY TRAINING INSTITUTE MALTA

GPTIM

CANCELLATION POLICY

Cancellation affects us significantly. We uphold a strict cancellation policy for all activities at GPTIM, including all workshops, seminars, training courses, and examinations.

If booking of individual sessions, workshops, seminars, or training courses is canceled up to 48 hours before the commencement of the event in question, 50% of the total price of the individual session/workshop/seminar/training course is due;

If booking of individual sessions, workshops, seminars, or training courses is canceled up to 24 hours before the commencement of the event in question, the total price of the individual session/workshop/seminar/training course is due;

If cancellation is made during the individual session, workshops, seminars, or training courses, the total price for the particular session/workshop/seminar/training course will be charged;

If a student wants to make up for missing hours of workshops or seminars or training courses, the total original price for those number of hours has to be paid;

Students who join workshops, seminars, or training courses after they would have already begun have to pay the total price of the workshop, conference, or training course, and they will be issued with a certificate of attendance showing only the hours for which they would have attended;

If cancellation of the examination is made and a new date and time are requested and given to the student, the price of €60 has to be paid for one exam.

We appreciate all reasons for cancellation, but unfortunately, we will not refrain from applying the above policy.

EXAMINATION POLICY

- * The student has examinations during the course.
- * The examination dates are given to the students at the beginning of the academic year, which students are enrolled for.
- * If the students, for any reason, want to change the examination day, the new examiner is chosen, and the exam will be done against the charge of €60 per exam.

Certificates/Receipts Policy

Students are responsible for keeping their record up to date of all the activities they undertake during the courses offered by EAPTI-GPTIM, including Certificates/Receipts for Workshops, Seminars, Supervision, Personal Therapy, Client Work, and Clinical Practice.

Lost and misplaced certificates/receipts issued will be replaced against the administrative fee of €25.

Late Payment Policy

Payment for any learning model made after the scheduled deadline includes an additional 10% of the stated price.

Payment Terms

Students who are already enrolled retain the fee agreed upon at their enrollment. These agreed-upon fees are guaranteed until graduation.

Fee information is published on the Institute's website. Please note that the fees listed online reflect current rates for new students and may differ from those agreed upon by students who enrolled in earlier years.

Agreed fees apply only if paid before the academic year or workshop begins. Payment will be requested two months in advance for annual tuition and two weeks in advance for workshop fees. A 10% surcharge applies to late payments.

I have read the Cancellation Policy, Examination Policy, Certificate Policy, Late Payment Policy, and Payment Terms, and I agree to it:

Name of student/client:

Signature:

Date: