



European Accredited Psychotherapy
Training Institute (EAP); (EAGT)
Higher Education Institution (MFHEA)

GESTALT PSYCHOTHERAPY TRAINING INSTITUTE MALTA

GPTIM

CANCELLATION POLICY

Cancellation affects us significantly. We uphold a strict cancellation policy for all activities at GPTIM, including all workshops, seminars, training courses, and examinations.

If booking of individual sessions, workshops, seminars, or training courses is canceled up to 48 hours before the commencement of the event in question, 50% of the total price of the individual session/workshop/seminar/training course is due;

If booking of individual sessions, workshops, seminars, or training courses is canceled up to 24 hours before the commencement of the event in question, the total price of the individual session/workshop/seminar/training course is due;

If cancellation is made during the individual session, workshops, seminars, or training courses, the total price for the particular session/workshop/seminar/training course will be charged;

If a student wants to make up for missing hours of workshops or seminars or training courses, the total original price for those number of hours has to be paid;

Students who join workshops, seminars, or training courses after they would have already begun have to pay the total price of the workshop, conference, or training course, and they will be issued with a certificate of attendance showing only the hours for which they would have attended;

If cancellation of the examination is made and a new date and time are requested and given to the student, the price of €60 has to be paid for one exam.

We appreciate all reasons for cancellation, but unfortunately, we will not refrain from applying the above policy.

Certificate policy

Students are responsible for keeping their record up to date of all the activities they undertake during the courses offered by EAPTI-GPTIM, including Certificates/Receipts for Workshops, Seminars, Supervision, Personal Therapy, Client Work, and Clinical Practice.

Lost and misplaced certificates issued will be replaced against the administrative fee of €25.

I have read the *Cancellation Policy* and *Certificate Policy*, and I agree to it:

Name of student/client: _____

Signature: _____

Date: _____